

## First State Compassion Job Description Kitchen Associate Edibles/Operations

**STATUS:** Full-Time Hourly Non-Exempt  
**LOCATION:** Wilmington DE

### **JOB SUMMARY:**

Kitchen Associates are responsible for the production of all cannabis edibles using a variety of equipment and processes. Associates are responsible for documenting and updating records throughout the process as well as taking ongoing inventory of ingredients to ensure nothing is running low. Associates should be able to exercise exceptional time management and ensure all duties are completed promptly. Kitchen associates will also be responsible for maintaining standards of cleanliness and personal hygiene and should be able to comply with all food health and safety regulations.

### **REQUIRED SKILLS AND ABILITIES:**

- Good communication and interpersonal skills.
- Ability to adapt to an ever-changing environment.
- Ability to adhere to and follow strict policies, SOPs, and guidelines.
- Must have a positive attitude.
- Must be goal oriented.
- Must possess the ability to work well with others in a team-centric atmosphere.
- Must be punctual, and reliable.
- Must possess problem-solving skills.
- Must be able to multitask multiple job responsibilities including but limited to baking, packaging & weighing.
- Must be able to perform tedious and repetitious tasks.
- Must be able to meet deadlines and quotas.
- Must be able to accurately follow recipes and preparation.
- Must be able to follow & uphold all State & Federal food regulatory, safety, and sanitary standards.

### **EDUCATION AND EXPERIENCE:**

High School diploma or equivalent required. Degree or experience in a similar and/or related field is preferred. ServSafe Food Handler Certification is desirable.