



New Castle County:
37 Germary Drive
Wilmington, DE 19804
302 543-2100

Sussex County:
12000 Old Vine Blvd., Unit 102
Lewes, DE 19958
302 281-4888

First State Compassion Job Description
Extraction Technician
Extraction

STATUS: Hourly Non-Exempt

SUPERVISED BY: Extraction Manager

SUPERVISES: NONE

JOB CAN BE PERFORMED REMOTELY: No

JOB REQUIRES TRAVEL: No

JOB SUMMARY:

Extraction Technicians are responsible for the production of all cannabis extractions using a variety of equipment and processes. Technicians are responsible for documenting and updating records throughout the process.

TYPICAL WORKING CONDITIONS/ENVIRONMENT:

- Work is performed in a busy medical cannabis production facility.
- The extraction room is a highly sanitized and clean environment that can experience temperatures ranging from extreme heat to cold.
- Work can be stressful including but not limited to meeting production deadlines, working with delicate and expensive items and/or machinery and constant use of gloves, masks, hairnets and/or beard nets.

JOB DUTIES AND RESPONSIBILITIES:



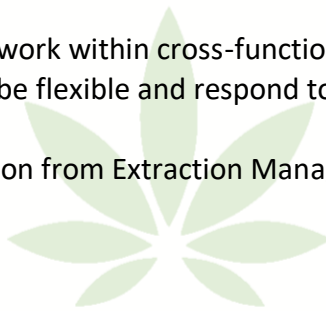
- Works under the direction of the Extraction Manager to extract cannabis concentrates and other preparations safely and accurately.
- Operation of extraction and infusion equipment including but not limited to; rotary evaporators, CO2 extractor, distillation unit, filtering, vacuum pump, automatic processing equipment, tablet presses, ovens, centrifuges, pipettes etc.
- Safely operates extraction and infusion equipment according to guidelines, proper PPE, and GMP.
- Maintaining extraction and infusion equipment as assigned.
- Carries out proper disposal processes for extraction and infusion waste.
- Using computer software system as assigned.
- All tasks otherwise assigned by Management.

REQUIRED PHYSICAL DEMANDS:

Work requires periods of prolonged sitting and standing, some bending, stooping, walking, and stretching. Requires normal range of hearing and eyesight (can be corrected) Requires hand-eye coordination and manual dexterity sufficient to operate a computer, telephone, CO2 machine, RotoVap and any other extraction equipment in the extraction room. May require lifting up to 50 pounds as needed. Technician should be able to handle glassware and other extraction equipment with delicacy and ease.

REQUIRED SKILLS AND ABILITIES:

- Good communication skills.
- Ability to adapt to an environment that is everchanging.
- Ability to adhere to and follow strict policies, SOP's, and guidelines.
- Must have a positive attitude.
- Must be goal oriented.
- Must possess the ability to work well with others in a team-centric atmosphere.
- Must be punctual, and reliable.
- Must possess problem-solving skills.
- Must possess the ability to apply scientific principles to methods of plant extraction and processes.
- Must possess the ability to extract cannabinoids through variety of methods including CO2 extraction and Ethanol washes.
- Must possess the ability to create and apply process improvements to extraction and infusion procedures.
- Must possess the ability to work within cross-functional teams.
- Must possess the ability to be flexible and respond to new priorities as required by business needs
- Must be able to take direction from Extraction Manager.



- Must be self-motivated and possess the ability to employ best time management practices.
- Must be able to work occasional overtime, extended hours, weekends, and occasional holidays.

EDUCATION AND EXPERIENCE:

- Degree or experience in a similar and/or related field is preferred.

